

**Bayawan Water District
Annual Procurement Plan for FY 2018**


Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity													Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/ Project)
				Pre-Proc Conference	Ads/Post of INEB	Pre-bid Conf	Eligibility Check	Sub/Open of Bids	Big Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery/ Completion	Acceptance/ Turnover	Total		MOOE	CO		
SUPPLIES AND MATERIALS EXPENSES																					
COB-18	Various Office Supplies	Commercial / Administrative	Small Value Procurement /Shopping														COB	240,609.00	240,609.00		
COB-18	Fuel, Oil & Lubricants	Technical / Engineering	Small Value Procurement /Shopping														COB	215,400.00	215,400.00		
COB-18	Maintenance Supplies Expenses	Technical / Engineering	Small Value Procurement /Shopping														COB	22,715.00	22,715.00		
COB-18	Other Supplies Expenses	Technical / Engineering	Small Value Procurement /Shopping														COB	135,000.00	135,000.00		
SURVEY, RESEARCH, EXPLORATION AND DEVELOPMENT EXPENSES																					
COB-18	Survey Expenses	Technical / Engineering	Small Value Procurement /Shopping														COB	160,000.00	150,000.00		
GENERATION, TRANSMISSION & DISTRIBUTION EXPENSES																					
COB-18	Source of Supply - Miscellaneous Expenses	Technical / Engineering	Small Value Procurement /Shopping														COB	128,000.00	128,000.00		
COB-18	Source of Supply - Engineering Expenses	Technical / Engineering	Small Value Procurement /Shopping														COB	165,000.00	165,000.00		
COB-18	Power Production Expenses	Technical / Engineering	Small Value Procurement /Shopping														COB	20,000.00	20,000.00		
COB-18	Fuel for Power Production	Technical / Engineering	Small Value Procurement /Shopping														COB	1,685,500.00	1,685,500.00		
COB-18	Pumping Operation Expenses	Technical / Engineering	Small Value Procurement /Shopping														COB	10,000.00	10,000.00		
COB-18	Power/Fuel Purchased for Pumping	Technical / Engineering	Small Value Procurement /Shopping														COB	1,685,500.00	1,685,500.00		
COB-18	Water Treatment Operation Labor Expenses	Technical / Engineering	Small Value Procurement /Shopping														COB	493,020.00	493,020.00		
COB-18	Trans. & Distribution Engineering Expenses	Technical / Engineering	Small Value Procurement /Shopping														COB	153,800.00	153,800.00		
COB-18	Miscellaneous Customer Accounts Expenses	Technical / Engineering	Small Value Procurement /Shopping														COB	464,500.00	464,500.00		
COB-18	Chemical, Filtering & Laboratory Supplies Expenses	Technical / Engineering	Small Value Procurement /Shopping														COB	1,795,500.00	1,795,500.00		
CONFIDENTIAL, INTELLIGENCE & EXTRAORDINARY EXPENSES																					
COB-18	Extraordinary & Miscellaneous Expenses	Commercial / Administrative	Small Value Procurement /Shopping														COB	120,000.00	120,000.00		
COB-18	Cultural & Athletic Expenses	Commercial / Administrative	Small Value Procurement /Shopping														COB	55,500.00	55,500.00		
PROFESSIONAL SERVICES																					
COB-18	Legal Services	Commercial / Administrative	Small Value Procurement /Shopping														COB	100,000.00	100,000.00		
COB-18	Auditing Services	Commercial / Administrative	Small Value Procurement /Shopping														COB	200,000.00	200,000.00		
COB-18	Other Professional Services	Commercial / Administrative	Small Value Procurement /Shopping														COB	100,000.00	100,000.00		
GENERAL SERVICES																					
COB-18	Security Services	Commercial / Administrative	Small Value Procurement /Shopping														COB	300,000.00	300,000.00		
COB-18	Other General/Janitorial Services	Commercial / Administrative	Small Value Procurement /Shopping														COB	100,000.00	100,000.00		
OTHER MAINTENANCE AND OPERATING EXPENSES																					
COB-18	Advertising Promotional and Marketing Expenses	Technical / Engineering	Small Value Procurement /Shopping														COB	50,000.00	50,000.00		
COB-18	Printing and Publication Expenses	Technical / Engineering	Small Value Procurement /Shopping														COB	269,670.00	269,670.00		
COB-18	Representation Expenses	Commercial / Administrative	Small Value Procurement /Shopping														COB	230,000.00	230,000.00		
COB-18	Rent/Lease Expenses	Commercial / Administrative	Small Value Procurement /Shopping														COB	30,000.00	30,000.00		
COB-18	Membership Dues and Contribution to Organizations	Commercial / Administrative	Small Value Procurement /Shopping														COB	46,800.00	46,800.00		
COB-18	Donations	Commercial / Administrative	Small Value Procurement /Shopping														COB	20,000.00	20,000.00		
COB-18	Garter and Development	Commercial / Administrative	Small Value Procurement /Shopping														COB	2,923,743.45	2,923,743.45		
COB-18	Other Maintenance and Operating Expenses	Commercial / Administrative	Small Value Procurement /Shopping														COB	60,000.00	60,000.00		
REPAIRS AND MAINTENANCE - INFRASTRUCTURE ASSETS																					
COB-18	Maintenance of Collecting & Impounding Reservoir	Technical / Engineering	Small Value Procurement /Shopping														COB	20,000.00	20,000.00		
COB-18	Maintenance of Supply Mains	Technical / Engineering	Small Value Procurement /Shopping														COB	50,000.00	50,000.00		
COB-18	Maintenance of Other Pumping Plant	Technical / Engineering	Small Value Procurement /Shopping														COB	20,000.00	20,000.00		
COB-18	Maintenance of Reservoir & Tanks	Technical / Engineering	Small Value Procurement /Shopping														COB	20,000.00	20,000.00		
COB-18	Maintenance of Trans & Distribution Mains	Technical / Engineering	Small Value Procurement / Bidding														COB	445,915.00	445,915.00		
COB-18	Maintenance of Services	Technical / Engineering	Small Value Procurement /Bidding														COB	174,000.00	174,000.00		
COB-18	Maintenance of Meters	Technical / Engineering	Small Value Procurement /Bidding														COB	229,850.00	229,850.00		
COB-18	Maintenance of Hydrants	Technical / Engineering	Small Value Procurement /Shopping														COB	20,000.00	20,000.00		
COB-18	Maintenance of Pumping Plant Structure & Improvements	Technical / Engineering	Small Value Procurement /Shopping														COB	189,410.00	189,410.00		
COB-18	Maintenance of Water Treatment Structure & Improvement	Technical / Engineering	Small Value Procurement /Shopping														COB	1,200,000.00	1,200,000.00		
COB-18	Maintenance of Trans & Distribution Structure & Improvements	Technical / Engineering	Small Value Procurement /Shopping														COB	472,400.00	472,400.00		
COB-18	Maintenance of Gen Admin Structure & Improvements	Technical / Engineering	Small Value Procurement /Shopping														COB	50,000.00	50,000.00		
COB-18	Repairs & Maintenance-Office Equipment	Technical / Engineering	Small Value Procurement /Shopping														COB	20,000.00	20,000.00		
COB-18	Repairs & Maintenance-Transportation Equipment	Technical / Engineering	Small Value Procurement /Shopping														COB	352,000.00	352,000.00		
COB-18	Repairs & Maintenance-Furniture & Fixtures	Technical / Engineering	Small Value Procurement /Shopping														COB	10,000.00	10,000.00		
COB-18	Repairs & Maintenance-Other Property, Plant & Equipment	Technical / Engineering	Small Value Procurement /Shopping														COB	20,000.00	20,000.00		
COB-18	Maintenance of Laboratory Equipment	Technical / Engineering	Small Value Procurement /Shopping														COB	10,000.00	10,000.00		
COB-18	Maintenance of Power Production Equipment	Technical / Engineering	Small Value Procurement /Shopping														COB	10,000.00	10,000.00		
COB-18	Maintenance of Pumping Equipment	Technical / Engineering	Small Value Procurement /Shopping														COB	267,600.00	267,600.00		
COB-18	Maintenance of Water Treatment Equipment	Technical / Engineering	Small Value Procurement /Shopping														COB	20,000.00	20,000.00		

COB-18	Maintenance of Communications Equipment	Technical / Engineering	Small Value Procurement / Shopping	1st to 4th Quarter	COB	20,000.00	20,000.00		
COB-18	Maintenance of Power Operated Equipment	Technical / Engineering	Small Value Procurement / Shopping	1st to 4th Quarter	COB	100,000.00	100,000.00		
COB-18	Maintenance of Tools, Shop & Garage Equipment	Technical / Engineering	Small Value Procurement / Shopping	1st to 4th Quarter	COB	300,000.00	300,000.00		
PROPERTY, PLANT & EQUIPMENT									
COB-18	Land	Commercial / Administrative	Direct Contracting	1st to 4th Quarter	COB	1,400,000.00		1,400,000.00	
INFRASTRUCTURE ASSET									
COB-18	Other Pumping Plant	Technical / Engineering	Small Value Procurement / Bidding	1st to 4th Quarter	COB	2,000,000.00		2,000,000.00	
BUILDING AND OTHER STRUCTURE									
COB-18	Water Treatment Structure & Improvement	Technical / Engineering	Small Value Procurement / Shopping	1st to 4th Quarter	COB	500,000.00		500,000.00	
COB-18	Admin Structures & Improvement	Technical / Engineering	Small Value Procurement / Shopping	1st to 4th Quarter	COB	500,000.00		500,000.00	
MACHINERY & EQUIPMENT									
COB-18	Office Equipment	Commercial / Administrative	Small Value Procurement / Shopping	1st to 4th Quarter	COB	425,000.00		425,000.00	
TRANSPORTATION EQUIPMENT									
COB-18	Land Transportation Equipment	Technical / Engineering	Bidding	1st to 4th Quarter	COB	1,900,000.00		1,900,000.00	
OTHER PROPERTY, PLANT & EQUIPMENT									
COB-18	Pumping Equipment	Technical / Engineering	Small Value Procurement / Shopping	1st to 4th Quarter	COB	80,000.00		80,000.00	
COB-18	Tool, Shop & Garage Equipment	Technical / Engineering	Small Value Procurement / Shopping	1st to 4th Quarter	COB	20,000.00		20,000.00	
UTILITY PLANT ACCOUNTS									
COB-18	Materials Supply Inventory	Technical / Engineering	Small Value Procurement / Bidding	1st to 4th Quarter	COB	1,799,850.00		1,799,850.00	

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DEFINITION

1. PROGRAM (BESF) - A homogeneous group of activities necessary for the performance of a major purpose for which a government agency is established, for the basic maintenance of the agency's administrative operations or for the provisions of staff support to the agency's administrative operations or for the provisions of staff support to the agency's line functions.

2. PROJECT (BESF) - Special agency undertakings which are to be carried out within a definite time frame and which are intended to result in some pre-determined measure of goods and services.

3. PMO/End User - Unit as proponent of program or project

4. Mode of Procurement - Competitive Bidding and Alternative Methods including: selective bidding, direct contracting, repeat order, shopping, and negotiated procurement.

5. Schedule for Each Procurement Activity - Major procurement activities (pre-procurement conference, advertising/bidding, pre-bid conference, eligibility screening, submission and receipt of bids; bid evaluation; post qualification; award of contract; contract preparation), delivery/completion and acceptance/turnover.

6. Source of Funds - Whether GoP.

7. Estimated Budget - Agency approved estimate of project/program costs

8. Remarks - brief description of program or project

Remarks Programs and projects should be aligned with budget documents, and especially those posted at the PhilGeps.

Breakdown into mode and co for tracking purposes; aligned with budget documents
 Any remark that will help GPPB track programs and projects